

# Thomas Casterline

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## EXPERIENCE

### DOC Services Inc. - Fort Mill, SC

Warehouse Receiver (May 2024 - April 2025)

Inspects incoming packages and uploads part quantities into the inventory system. Organizes and stock receives parts onto warehouse shelves. Audits and processes parts returned from former technicians. Operates forklift to unload and manage large pallets shipments, as well as wrapping and preparing pallets to be shipped out. Maintains the organization of the warehouse as well as its cleanliness.

Warehouse Shipper (Oct 2022 - June 2023)

Packages and ships products needed for Technician's orders via FedEx or UPS. Communicates with Technicians and other departments within the warehouse about what products are available. Receives shipments from vendors, and stores products within the warehouse. Receives return shipments from Technicians to either re-store within the warehouse or dispose of if the product is faulty

### Fastsigns - Cheektowaga, NY

Production/Design Assistant (July 2023 - May 2024)

Create designs based upon customer needs, and build signs once designs are printed. Building process includes laminating, cutting both material and print, and mounting print to material. Store orders once they are ready for customer pickup. Take inventory for materials needed and make note of material needed for orders.

### Lowe's - Hornell, NY & Indian Land, SC

Sales Floor Associate (May 2020 - Oct 2022)

Assist customers in need of direction and physical demands. Work along with other associates to keep departments in order and ready for customers. Pulls orders for same day pick up or delivery at a later date.

## SKILLS

- Adobe Premiere Pro
- Adobe After Effects
- Adobe Media Encoder
- Adobe Illustrator
- Adobe Photoshop
- Adobe InDesign
- Adobe Animate
- Wordpress
- Microsoft Suite
- Photography

## EDUCATION

SUNY Alfred State College

Alfred, NY - May 2020

Bachelor's of Science -  
Digital Media & Animation

Associate's of Science -  
Graphic Media & Design